



# THE CORPORATION OF THE CITY OF WINDSOR

## The City of Windsor Mayor's Arts Awards 2024 Submission Form

The Windsor Mayor's Arts Awards recognize and celebrate creative individuals and organizations that support locally developed arts, providing exciting, surprising, and meaningful opportunities to strengthen our creative community.

### AWARD CATEGORY (PLEASE CHECK ONE)

- Windsor Mayor's Arts Awards: INDIVIDUAL ARTIST – \$1,000.** Presented to an individual artist engaged in a broad spectrum of activities having to do with creating, practicing or demonstrating art – broadly conceived to include all genres within the following disciplines: Performance, Visual, Literary, Media/New Media, and Design.
- Windsor Mayor's Arts Awards – ARTS ORGANIZATION – \$1,000.** Presented to an arts organization that demonstrates a clear commitment to creating, practicing and demonstrating art within the community.
- Windsor Mayor's Arts Awards – ARTS VOLUNTEER – \$500.** Presented to an individual that supports the arts by providing their own time and services without receiving payment for their volunteer work.

### NOMINEE / APPLICANT:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

### NOMINATED BY (can also be self-nominated / applying on one's own):

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Please read the attached Submission Information to ensure the submission meets the criteria.

**Deadline for Submission: Sunday, March 31, 2024**

## **SUBMISSION GUIDELINES:**

- Nominees may be self-nominated or nominated by a peer
- Nominees must be Windsor residents.
- Nominees must display, perform or be engaged in their art within the City of Windsor
- A nominee may be nominated for only one award per year
- City of Windsor staff members are not eligible for an award

### **Submission Information must include:**

Please provide **one** 5 X 7 digital photograph of the nominee. Please note the image may be used in marketing materials to promote the Windsor Mayor's Arts Awards.

### **Please provide one electronic copy each of the following:**

- Signed Submission Form
- Support Documents (see list of examples below)
- A brief description (maximum 250 words) highlighting the contribution you believe the candidate has made to the arts and the arts community in the City of Windsor

### **Please provide one electronic copy of Support documents, which could include:**

- List of accomplishments, awards or recognition relevant to the submission
- List of published works and/or performance appearances
- Sample of the nominee commitment of time and energy to an organization
- Sample of the nominee work (photocopied, please do not send originals)
- Other relevant materials that would support the success of the submission

Please note that support documents should not exceed a maximum of 5 pages / attachments in total.

### **Submitting electronically:**

Forward the completed Submission Form with all supporting documentation electronically to: [culturalaffairs@citywindsor.ca](mailto:culturalaffairs@citywindsor.ca).

**Subject line:** 2024 Windsor Mayor's Arts Awards Submission.

Submissions to the City of Windsor's *Windsor Mayor's Arts Awards* are subject to the Freedom of Information and Protection of Privacy Act. The personal information is collected under the authority of the Municipal Act, Section 10. This personal information may be used for the purpose of processing the submission form and may become part of the public agenda at a City Council meeting or Committee meeting. Questions about this collection may be directed to the Manager of Culture & Events, 519-253-2300 ext. 2726 or by mail to: Freedom of Information Coordinator Office of the City Clerk, Room 530 350 City Hall Square West Windsor, ON N9A 6S1 If someone is nominating someone else for one of these awards, we ask that they inform the nominee in advance so that the nominee has adequate time to submit the supporting documents along with the nomination/application package.