



OFFICE OF THE CITY CLERK COUNCIL SERVICES

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CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAOP 29/2025

Approved: Tuesday, April 8, 2025

THAT the CAO **APPROVE** the award of Tender 38-25; and,

THAT the CAO and City Clerk **BE AUTHORIZED** to execute an agreement with Gillett Roofing Inc. for the purpose of completing the roof replacement at 2885 Kew Drive Windsor ON, N8T 3B7, Fire Apparatus Building, to a sum total upset limit of \$183,500.00 (plus applicable HST); satisfactory in legal form to the City Solicitor, in financial content to the City Treasurer and in technical content to the Executive Director, Parks, Recreation & Facilities.

Report Number: CAOP 29/2025
Clerk's File: SW/14943

Anna Ciacelli

Deputy City Clerk / Supervisor of Council Services
April 9, 2025

Department Distribution

Roof Technologist, Facilities Operations
Financial Planning Administrator
Manager, Facility Operations
Acting Manager, Purchasing
Executive Director, Parks, Recreation & Facilities



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City Solicitor
Acting Senior Executive Director, Community Services
Commissioner of Community & Corporate Services/Deputy CAO
Commissioner of Finance & City Treasurer
Chief Administrative Officer